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A meeting of **Cabinet** will be held in Committee Room 1 - East Pallant House on **Tuesday, 7 April 2015 at 9.30 am**

MEMBERS: Mrs H P Caird (Chairman), Mrs E P Lintill (Vice-Chairman),
Mr M A Cullen, Mr J C P Connor, Mr A P Dignum, Mrs L C Purnell and
Mr J J L T Ransley

AGENDA

- 1 **Minutes** (Pages 1 - 8)
To approve as a correct record the minutes of the Cabinet meeting held on 3 March 2015
- 2 **Urgent Items**
Chairman to announce any urgent items which due to special circumstances are to be dealt with under agenda item 15(b).
- 3 **Declarations of Interests**
Members and officers are reminded to make any declarations of disclosable pecuniary, personal and/or prejudicial interests they may have in respect of matters on the agenda for this meeting.
- 4 **Public Question Time**
Questions submitted by members of the public in writing by noon on the previous working day (for a period up to 15 minutes).

KEY DECISIONS

- 5 **Coastal Management: Award of Maintenance Contract 2015-2018** (Pages 9 - 11)
To award a contract for the routine maintenance of coast protection assets for 2015-2018.
- 6 **Avenue de Chartres, Multi Storey Car Park, Chichester - major refurbishment scheme.** (Pages 12 - 17)
To approve a Project Initiation Document, additional funding, and tender process for the major planned refurbishment of the Avenue de Chartres multi-storey car park, Chichester

OTHER DECISIONS

- 7 **Asset Maintenance Standards 2015-2020** (Pages 18 - 25)

To approve Asset Maintenance Standards for 2015-2020.

- 8 **Digital Access Strategy 2015-2018** (Pages 26 - 29)
To approve a Digital Access Strategy for 2015-2018.
- 9 **Committee Rooms Audio System and Recording Meetings** (Pages 30 - 39)
To consider the recommendations of the Overview and Scrutiny Committee, following a report of a Task and Finish Group, for the replacement of the Committee Rooms Audio System and approval of a one year pilot to publish on-line audio recordings of certain meetings.
- 10 **Chichester Contract Services (CCS):Service Improvements** (Pages 40 - 46)
To approve the carry forward from 2014/15 to 2015/16 of an unspent balance to fund the purchase of a new trade waste system and newly created secondment post of Business Development Manager as part of the CCS improvement programme.
- 11 **Byelaw Enforcement** (Pages 47 - 48)
To authorise Heads of Service to take action, including enforcement and prosecution, under the Council's byelaws.
- 12 **Air Quality Action Plan for Chichester District** (Pages 49 - 52)
To approve a draft revised Air Quality Action Plan (AQAP) for Chichester District for public consultation.
- 13 **Think Family Neighbourhoods - Selsey Pilot Evaluation** (Pages 53 - 56)
The report evaluates the Think Family Neighbourhood Project in Selsey and recommends continued support for the SelseyWorks project.
- 14 **Development Management Service Resourcing** (Pages 57 - 59)
To approve carry forward of an underspend from 2014/15 to 2015/16 to fund the first year cost of an additional post in the Development Management Major Applications and Business Team.
- 15 **Consideration of any late items as follows:**
(a) Items added to the agenda papers and made available for public inspection
(b) Items which the chairman has agreed should be taken as matters of urgency I reason of special circumstances to be reported at the meeting
- 16 **Exclusion of the Press and Public**
There are no restricted items for consideration.

However, the document listed below includes information which is considered to be exempt under Paragraph 3 of Schedule 12A of the Local Government Act 1972 and **is attached for members of the Cabinet and senior officers only (salmon paper)**. If the discussion in respect of item 6 on the agenda above so warrants it, the Cabinet will be asked to consider whether the public, including the press, should be excluded from the meeting on the grounds of exemption under Paragraph 3 of Schedule 12A of the Local Government Act 1972, because, in all the circumstances of the case, the public interest in maintaining the exemption of that information outweighs the public interest in disclosing the information.

Avenue de Chartres, Multi Storey Car Park, Chichester – major refurbishment scheme

Appendix 2 to Agenda Item 6: Cost Breakdown

NOTES

1. The press and public may be excluded from the meeting during any item of business wherever it is likely that there would be disclosure of “exempt information” as defined in section 100A of and Schedule 12A to the Local Government Act 1972
2. The press and public may view the report appendices which are not included with their copy of the agenda on the Council’s website at [Chichester District Council - Minutes, agendas and reports](#). unless they contain exempt information.
3. Subject to the provisions allowing the exclusion of the press and public, the photographing, filming or recording of this meeting from the public seating area is permitted. To assist with the management of the meeting, anyone wishing to do this is asked to inform the chairman of the meeting of their intentions before the meeting starts. The use of mobile devices for access to social media is permitted, but these should be switched to silent for the duration of the meeting. Those undertaking such activities must do so discreetly and not disrupt the meeting, for example by oral commentary, excessive noise, distracting movement or flash photography. Filming of children, vulnerable adults or members of the audience who object should be avoided. (Standing Order 11.3)
4. A key decision means an executive decision which is likely to:
 - a. result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council’s budget for the service or function to which the decision relates or
 - b. be significant in terms of its effect on communities living or working in an area comprising one or more wards in the Council’s area or
 - c. incur expenditure, generate income, or produce savings greater than £100,000.